

Members Present: Chairman Trina Comerford, Brian Kohlmeyer, Jenn Larson and via Zoom, Dan Jones;

Staff Present: Business Manager – LaRae Sullivan

1. **Call to Order** by Chair Trina Comerford at 5:10 p.m.

2. **Superintendent Search**

Discussion of Do's and Don'ts

Characteristics the board would like to see:

- Create unity – Perrydale is different
- Be able to connect with community
- Value staff contribution and help grow
- Create and guide district vision
- Connection with students
- Grant writer – not a must with others in the district confident in that
- Instructional and curriculum leadership
- Communication
- Staff support in classroom
- Opportunities for student growth beyond HS
- Creative budgeting
- Experience with bonds, construction is a plus
- Understanding how Perrydale is different
- Relationship with staff and students
- Handle role with board
- Knowing how to communicate effectively
- Passion for small school setting
- Be present in buildings
- Ahead of tasks

Questions for a community survey – should they be short answer or yes or no questions?

- Top five things you would like to see in a Superintendent – short answer with limited characters
- In what area do you see Perrydale School District under performing in?
 - Give choices?
 - Curriculum
 - Technology
 - Personnel
 - Instruction
 - Educational options
 - Community relations
 - Funding
 - enrollment
- What can Perrydale fiscally improve on?
- Areas of leadership qualities?

- Areas of collaboration?
- Three important issues in the next five years?

Break at 6:22pm to reconvene at 6:30pm

Eric Milburn present

3. Consent Agenda

a) Board minutes from November 16, 2020 work session and regular meeting.

Amber Burns wanted it noted that she was not present and that was changed in the minutes. Anna Scharf was listed as a visitor online, but was not present. That was also changed in the minutes

b) Bills/AP Checks 16082-16128 and 9000056-9000059 (pg. 13-27)

Amber Burns asked if the hot spots cost was going up every month and LaRae Sullivan clarified that there were two additional ones ordered.

Amber Burns asked about the charge to Innova on page 14 was for annual fire inspection, but did it include the modulars? Do we need to do that?

Eric Milburn stated that Troy was getting bids for installation of fire alarm system. We currently have one physical bid.

Amber Burns asked about the payment to Trask Mountain and what was being re-keyed? It was clarified that it related to the modulars.

Trina Comerford asked what it had to do with cylinders.

LaRae Sullivan stated that she wasn't sure and Eric Milburn clarified that the cylinder was part of the lock.

Amber Burns asked about the credit card payment on page 15 to Polk County for \$98 and \$10 for an easement.

Eric Milburn said that this was for running power lines for power to the back area.

Amber Burns asked about the hand sanitizer charge on page 16. There has been a lot of that purchased.

LaRae Sullivan said that it is through the CARES Act.

Trina Comerford asked if we were stocking up for school starting.

Eric Milburn said that we are using a lot of it.

Trina Comerford asked about the charge to Satin Stitch for face masks. How many were purchased?

Eric Milburn said that these are for the staff face masks. Originally the wrong size and had to re-order them. Partly our fault so we have to pay for them.

Trina Comerford asked how much they were and Eric Milburn said they were \$6-7 each.

Trina Comerford asked if we could look in to a local person to do them and get a better price. She would like to direct future purchases being done local if possible.

Jenn Larson asked who the masks are for and Eric Milburn stated that originally they were for last year's seniors, staff and how we have additional ones.

Trina Comerford asked if the modular contract had been extended and Eric Milburn stated that it hadn't, they just cut out payments from August to October.

Trina Comerford referred to page 23 and asked what the Polk County recording permit was and LaRae Sullivan clarified that it was for CTE

c) School Profile

Total of 297 students.

Dan Jones asked if a student doesn't attend online, but shows up to limited in person, are they counted as present on attendance. No it is not counted as the same.

Clarification on the movement in 1st grade

Meeting adjourned at 6:53 p.m.