

Members Present: **Chairman Trina Comerford, Amber Burns, and via Zoom Brian Kohlmeyer and Jenn Larson**
Administrators Present: **Superintendent/Principal – Eric Milburn**
Staff Present: **Business Manager – LaRae Sullivan**
Visitors Present: **online Anna Scharf**

1. Call to Order by Chair Trina Comerford at 6:30 p.m.

2. Consent Agenda

- a) Board minutes from October 19, 2020 work session and Board meeting, October 22, 2020 meeting, October 27, 2020 work session, and November 5, 2020 work session.

Nothing to discuss in the minutes.

- b) Bills/AP Checks 15959-16014 and 9000052.

Amber Burns referred to page 19 regarding the modular units and what account they were in. LaRae Sullivan clarified that she has recorded those bill to the modular fund.

It was also clarified that the septic in fund 640 was for permits.

Amber Burns asked about page 20 and repairs to the mini bus. She asked if it was damaged. Eric Milburn stated that there was no damage, just a few things on the maintenance check that need done including brakes and other parts.

Amber Burns asked about the chromebook cart on page 21 and asked if was out of the CARES fund or possibly the CDL Grant. LaRae Sullivan said that should would have to verify if that was the only one purchased and check the purchase order.

Trina Comerford asked how come everything was going through fund 100 if they have their own funds. LaRae Sullivan stated that the CDL came in late and if it didn't come through for some reason, we couldn't put things in that fund, because it wouldn't be valid. It is a holding account until it can be transferred.

Trina Comerford asked if that was the same process for the items for the isolation room on page 21 and LaRae said that it isn't a perfect system, but it had to go that route until the CDL and CARES act came through.

It was asked if the masks ordered from Lowe's on page 21 were COVID related or for painting and maintenance and what type of masks they were. LaRae clarified that they were not COVID related.

Amber Burns asked about the hand sanitizer from Waxie on page 22. She thought we got this through the state. Eric Milburn clarified that we got masks and face shields, but not hand sanitizer and LaRae stated that this was coded to fund 201.

Amber Burns asked about the white boards on page 21, it looked like 6 were purchased. Were these split between accounts since some were going to the modular units? LaRae stated that they were not, because they are a part of the school and will be removed from the modular when we are done with them.

Discussion on chromebooks from Best Buy. Confusion from the purchase that appeared last month. There were 90 chromebooks total and last month's bill showed other staff laptops. Also, there was a voided check that didn't get to the company and had to send a new one.

Trina Comerford asked why the dugouts had to be engineered and Eric Milburn stated that it was due to the size of the roof. She also asked if this would be billed out of athletics and Eric stated that it came from facilities because it was part of the facility.

Jenn Larson asked for clarification on the chromebooks because the audio was hard to hear during that explanation.

Jenn Larson mentioned that Troy Lieuallen put in the Zoom chat that 8 whiteboards were purchased.

c) School Profile

Total of 299 students.

Brief discussion on students transferring to other programs and homeschool options. Some are in district who may return and some are out of district. Trina Comerford stated that we lost a senior and asked if a student like that leaves and doesn't enroll does it count against us as a school and do we track that. Eric Milburn replied that we do have to track that and in this case that student has already enrolled in another school or program.

Meeting adjourned at 6:59 p.m.